

OFFICE OF THE CITY ENGINEER - DEVELOPMENT

350 City Hall Square West - Suite 210, Windsor, Ontario N9A 6S1 Telephone: 519-255-6257 Email: engineeringdept@citywindsor.ca

SIDEWALK CAFE APPLICATION

APPLICATION TYPE:			YEAR:		
☐ FIRST TIME CAFÉ ☐ ANNUAL PERMIT RE	NEWAL (NO CHANGES)	☐ ANNUAL PERMIT	Γ RENEWAL (MODI	FIED DESIGN)	
RESTAURANT/CAFE ADDRESS:					
Restaurant/Cafe Name: Legal Name (As shown on Master Business License, Articles of Incorporation):					
Name of Applicant:					
Mailing Address:					
Postal Code:	Phone (Business):				
Email Address:	Alternate Phone:				
ENCLOSURE TYPE:					
OPTION A (CITY OF WINDSOR STANDARD ENCLOSURE)					
Pre-approved Railing Type (See Sidewalk Cafe	Handbook for Option Desc	riptions):			
☐ Option 1a ☐ Option 1b ☐	Option 1c O	otion 2a	Option 2b	☐ Option 2c	
Railing Colour:					
☐ OPTION B (NON STANDARD ENCLOSURE)			☐ DRAW	/ING PROVIDED	
Railing Height (36" MIN-40" MAX):	Railing Colour:				
OPTION C (MINI CAFE - NO ENCLOSURE)					
The following conditions must be met for this opt	tion:				
☐ Not Serving Alcohol		2 Tables & 8 Chairs	MAX		
☐ Less than 1.8m (6ft) from Property Line		_ess than 5m² (55ft²	²)		
CAFE DURATION:					
☐ Year Round (requires 1 heating device pe	er 10 person capacity)				
Heating Device Fuel Type:					
☐ 3 Season (March 1 st – November 30 th)					
☐ Serving Alcohol					
-					
I / We acknowledge that the information requested on this form is collected under the authority of <i>The Municipal Act, R.S.O. 2001</i> as amended. The information is required in order to process the application to administrative staff for review. The name and business address of the applicant and/or authorized agent is public information. The address of the property, which is the subject of the application, is also public information. Any other personal information will only be used for internal purposes.					
Questions about this collection can be made to Mr. Chuck Scarpelli, Manager of Records and Elections – Council Services Department at 519-255-6100, extension 6287.					
I / We acknowledge receiving a copy of the sidewalk cafe general conditions appended to this form as Schedule 'A', have read and agree to adhere to the same.					
I / WE ACKNOWLEDGE THAT NON-COMPLIANCE WITH ANY GENERAL CONDITIONS, BY-LAW 25-2010, THE REQUIREMENTS OF THE SIDEWALK CAFÉ HANDBOOK, THE ALLOWABLE LIMITS OF THE SIDEWALK CAFÉ AS SHOWN ON THE DRAWING FROM THE ENGINEERING DEPARTMENT AND / OR ANY SPECIAL CONDITIONS AS SET OUT ON THE PERMIT, OR ANY MISREPRESENTATIONS RELATING TO THIS APPLICATION, MAY RESULT IN THE PERMIT BEING REVOKED.					
APPLICANT'S SIGNATURE :	Date:				
TITLE:	TITLE: * If the applicant is a Corporation, I have the authority to bind the Corporation.				
	**	<u> </u>	-	•	

FOR INQUIRIES REGARDING YOUR APPLICATION, PLEASE CONTACT:

RIGHT-OF-WAY DEPARTMENT
Telephone: 519-255-6257, EX. 6483 or 6359
Email: engineeringdept@citywindsor.ca

SIDEWALK CAFE APPLICATION REVISED January 31, 2019